

PROJECT PROPORSAL

To Fairhandeln

FOR PROVISION OF HAMMER MILL SERVICES

TO

NAMALUNDU COMMUNITY

*Prepared and Submitted
By
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1. Background

Namalundu parish has decided on a dual purpose undertaking intended to improve the lives of the Parish community through provision of a hammermill for processing grain as well contribute towards the sustainability of the Parish through income that will be realised from the proceedings of the hammermill. Below is a proposal for the project and request for funding through the Diocese development Commission

1.1. Origin

Namalundu parish has identified a gap in the provision of hammer mill services to assist the local community. During the Church Council meeting held on 18th September 2010, the idea of operating a hammer mill as a parish was shared and discussed so that it could be forwarded to the diocese for considerations and support.

1.2. Proposed Financing of the project

The members welcomed the idea and resolved that the Church council should implement this project and calculated that the total project cost will be K54,688,586 where K15,000,000 would be a local contribution for construction of a housing structure. It was then resolved to request from the development office, a total of K39,688,586 for the project, to purchase the Hammer mill, the maize dehauller and electric installation cables/ components – *see budget attached*.

1.3. Justification

For a very long time Namalundu area has been having problems in having easy access to mealie meal even when they would have had a good harvest. The community is having to travel to Kafue and Chilanga in search of hammer mill services that satisfies their needs. It was from this background that the Parish decided to acquire hammer mill in order to offer this much needed service to the people of Namalundu Parish.

The hammer mill once installed will not only serve the Catholic Church members, but the whole of Namalundu community and therefore reduce the burden on the community, especially the poor who happen to be in the majority that do not have their own transport to take maize for grinding to Kafue(65 km) and Chilanga(95km) as stated above. In addition the opening up of the hammer mill will increase circulation of income locally in Namalundu area through the local hammer mill. Additionally the project will create two jobs and thus contribute towards poverty reduction.

2. Contact details

Below is the physical address of the Project Executers

2.1. CONTACT PERSONS

Fr. K. Gregory
Parish Priest
Namalundu Catholic Church
Parish House

Mr. Cosmas Bwalya
Church Council Chairman
Namalundu Main Centre
Namalundu Catholic Church

Responsible for Reporting
Solomon Phiri
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Diocese of Monze
Box 660269
Monze.

3. MARKETING OF THE SERVICES

3.1. Services to be provided

The Hammer mill project will provide the following services

- Grinding of breakfast mealie meal
- Grinding of meal sump
- Grinding of roller meal
- Grinding brewer grids
- Selling of maize bran and sweepings to livestock farmers (poultry and piggery) as by- products.

3.2. Pricing

The prices of services offered shall be the same as those charged generally where hammer mills are operated. However in the first 3 months the price shall be less by between 10 and 15 percent as way of entry into the industry. The pricing shall be higher enough to cover operational and overhead costs and to ensure that the Hammer Mill be able to replace itself in a maximum period of 5 years.

3.3. Location of the Business

This hammer mill will be operated from Camp 3, Zambia Electricity Supply Cooperation (ZESCO) plot nearer to the market. The local ZESCO Management has already been written to for the piece of land and has given clear indications that this piece of land would be offered to the Paris for the purpose. This place is convenient for all types of customers that are being targeted and can easily be located and accessed.

3.4. Promotion

- The customers shall be informed of the services by announcements in the church and small Christian community. This will be used as no costs are involved.
- Additionally posters in strategic places such as the market area, at the notice boards of government offices shall be placed where services and prices shall be indicated and location of the new hammer mill shall be explained to direct customers.
- In front of the building/ housing structure a big sign will be written “NEW HAMMER MILL NOW OPEN” which will be supported by various services offered inscribed below.
- This will enable all customers to easily know the place and learn various services offered.

4. LABOUR

4.1. Contracted Workers

The project will employ two employees on contract one as a hammer mill operator and the other will be a watchman. The hammer mill Operator will operate the machine, receive cash and handing over all daily sales revenue to the Parish treasurer for banking.

4.2. Voluntary Workers

The other forms of labour such as maintenance and repairs, technical advise, general labour shall be provided by the church members with appropriate skills. The church is blessed with electricians, engineers, carpenters, builders, accountants among others who are willing to offer their services from time to time when called upon as part of their service to community and the church in particular.

5. MANAGEMENT OF THE PROJECT

The project/ business will be managed by the main Centre Development Committee under close supervision of the Parish priest and the finance council.

The finance council committee will ensure that the record keeping system and accountability are maintained to ensure credibility.

A bank account for the project shall be opened to ensure that all revenues and expenses are followed through bank transactions.

6. SUSTAINABILITY

In order to ensure sustainability of project, the hammer mill shall be undergoing routine maintenance with intervals reducing as the machinery gets older over the years. Maintenance and repairs shall be conducted by qualified personnel among church members. Additionally, the a fund shall be apportioned at an agreed percentage possibly above cost recovery rate and kept in a bank account which will be used for payments of major repairs and replacements of spare parts and consequently the entire machine.

All workers shall be oriented in salesmanship and customer care so that there shall be developed a business culture for efficiency and effectiveness.

Customers shall be allowed to give feed back on services offer through review meetings by Centre development Committee meetings.

7. PLAN OF ACTIVITIES

7.1. Preparations for start of physical works shall start as soon as funds are assured. The church targeted early 2011, January to April for project establishment. During this period the Parish would have looked at other logistics or requirements needed to be considered especially raising the needed community contribution. It is also expected that ZESCO would have put in writing their response over the application for development of a named plot at Camp 3 as stated above.

7.2. The community is already geared to start their contributions towards the project. These contributions shall be in form of the following categories; specialized labour like brick laying, carpentry and electrical, general labour, cash moneys, materials such as stones and sand, and advice from appropriate church members.

8. BUDGET AND SOURCES OF FINANCING

DESCRIPTION	Requested from Fairhandeln	Requested from Diocese	Parish Contribution	Total
	Euro	Euro	Euro	Euro
Cost of the main Hammer mill comp.	2800	0.00	0	2,800.00
Cost of Maize Dehauller		3,000.00	0	3,000.00
Electrical cables and installations	458.335	458.34	0	916.67
Housing structure of 4 x3		0	2,500.00	2,500.00
Total	3,258	3,458	2,500	9,216.67

9. Reporting

The Diocesan Development department takes the responsibility to monitor the activities of the project for the first one year which period will be perceived as the project's life span. As an on going concern it is assumed that the project will continue spearhead by the Parish Development committee. Arising from these assumptions the Diocesan Development office takes the responsibility to report on the project during its one year life span.